



# PORTAGE YOUTH SOFTBALL

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Board of Directors Meeting  
Sunday, August 8, 2021 - 7:00 PM  
Portage High School Softball Concession Stand – Portage, WI 53901  
**AGENDA**

**Board Members:** *Connie Wampler*, President and Facility Coordinator; *Chad Edwards*, Vice President; *Mark Witt*, Treasurer; *Tara Seiler*, Secretary and Co-Concessions Coordinator; *Tim Kratz*, Registrar; *Jennifer Teela*, Sponsorship Coordinator and Umpire Coordinator; *Jason Krock*, Tournament Team Coordinator, Tournament Coordinator, and Equipment Coordinator; *Haley Gilman*, Marketing Coordinator and Volunteer Coordinator; *Matt Holtan*, Uniform & Apparel Coordinator

- 1) Call to Order
  - a) Roll Call
  - b) Quorum Check
  - c) Resignations and/or New People (if applicable)
- 2) Discussion & Possible Action on Meeting Minutes from April 11, 2021 Board of Directors Meeting
- 3) Action taken since last official board meeting via email
  - a) Motion to use Jake's uniform design (orange shirt, black text, white banner, yellow softball, black ring around softball logo, with softball seams) for the 2021 jerseys and shirts and have Design 1 print the jerseys/shirts.
    - i) Motion: Matt Holtan Second: Chad Edwards

Name:	Connie Wampler	Chad Edwards	Mark Witt	Tara Seiler	Tim Kratz	Jennifer Teela	Jason Krock	Haley Gilman	Matt Holtan
Vote:	***	Yes	Yes	Yes	Yes	Yes	-	Yes	Yes
***President only votes in the event of a tie.				Result of Motion & Vote:			Motion Carried (7-0)		

- b) Motion to allow Anna Considine (10U Player) play on the 12U Pride tournament team if no 12U eligible players are able to be found to fill the team.
      - i) Motion: Matt Holtan Second: Chad Edwards

Name:	Connie Wampler	Chad Edwards	Mark Witt	Tara Seiler	Tim Kratz	Jennifer Teela	Jason Krock	Haley Gilman	Matt Holtan
Vote:	***	Yes	Yes	Yes	Yes	Yes	-	-	Yes
***President only votes in the event of a tie.				Result of Motion & Vote:			Motion Carried (6-0)		

- c) Update on COVID-19 Safety Precautions: Per the PCSD policies, masks are no longer required to be worn outside on a PCSD facility. Consensus was to follow this policy with the exception that while not required, masks are optional and can be worn by coaches, players, fans, etc. if wanted.
- 4) Treasurer's Report – Mark Witt
- 5) Recap of 2021 Tournament & Preliminary Planning for 2022 Tournament
  - a) Positives
  - b) Negatives
  - c) Concession Stand Sales



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- d) Financials (PRELIMINARY)
- e) 2022 Tournament Committee
- f) 2022 Tournament Date(s)
- 6) Discussion & Possible Action for Coaching Stipends
- 7) Discussion & Possible Action for Fall Leagues
  - a) Registration
  - b) Number of Teams and Divisions
  - c) Leagues to Join
- 8) Discussion & Possible Action for Portage Pride tryouts
  - a) Dates to reserve facilities
- 9) Discussion & Possible Action on High School Facility Improvements
  - a) Hitting Cages
  - b) Leveling the JV & V Fields
  - c) Moving the JV Fence In
  - d) Water on the JV Field
  - e) Improvements for the Freshman Field (at least for tournament use)
  - f) Display Board on Concession Stand for posting schedules, rosters, event info, etc.
  - g) Outlets in concession stand near wall openings (to prevent use of long extension cords)
  - h) Other ideas
- 10) Update on Umpire Information – Jen Teela
- 11) Additional Agenda Items
- 12) Public Input
- 13) Next Meeting
- 14) Meeting Adjourned



# PORTAGE YOUTH SOFTBALL

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Board of Directors Meeting  
Sunday, April 11, 2021 - 5:00 PM  
Kratz Funeral Home – 302 East Conant Street, Portage, WI 53901  
MINUTES

**Board Members Present:** Connie Wampler, Chad Edwards, Tara Seiler, Tim Kratz, Jennifer Teela, Haley Gilman, Matt Holtan

**Board Members Absent:** Mark Witt, Jason Krockner

**Others Present:** None

- 1) Call to Order
  - a) Meeting was called to order by President Wampler at 5:02 PM.
  - b) Roll called and attendance as shown above.
- 2) Discussion & Possible Action on Meeting Minutes from February 21, 2021 Board of Directors Meeting
  - a) Motion to approve Meeting Minutes from February 21, 2021 Board of Directors Meeting
    - i) Motion: Chad Edwards Second: Matt Holtan

Name:	Connie Wampler	Chad Edwards	Mark Witt	Tara Seiler	Tim Kratz	Jennifer Teela	Jason Krockner	Haley Gilman	Matt Holtan
Vote:	***	Yes	-	Yes	Yes	Yes	-	Yes	Yes
***President only votes in the event of a tie.				Result of Motion & Vote:			Motion Carried (6-0)		

- 3) Action taken since last official board meeting via email
  - a) No action taken since last official board meeting.
- 4) Treasurer's Report – Mark Witt
  - a) Update on Non-Profit Status – No update from the IRS
  - b) Old checking account is closed. New one is opened.
  - c) First quarter financials are finished this month
  - d) \$15,411.80 in checking account
  - e) \$1153 in PayPal that hasn't been moved to checking account yet
  - f) Tim Kratz will talk to Mark about paying our insurance this week.
- 5) Update on 2021 Portage Pride 12U, 14U, & 16/18U Teams – Jason Krockner/Mark Witt
  - a) No further update. Players that have not paid need to pay soon.
- 6) Update on 2021 PYS Summer Tournament (July 23-25, 2021) – Jason Krockner
  - a) No further update. Registration is still open and accepting teams.
- 7) Update on 2021 Registration – Tim Kratz
  - a) Three requests were made to move up. Several registrations were incomplete but may be payment related.
  - b) Motion to allow a payment plan for anyone suffering financial hardships. Require 50% down with the 50% remaining to be paid at a predetermined date.
    - i) Motion: Chad Edwards Second: Haley Gilman



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Name:	Connie Wampler	Chad Edwards	Mark Witt	Tara Seiler	Tim Kratz	Jennifer Teela	Jason Krockner	Haley Gilman	Matt Holtan
<b>Vote:</b>	***	Yes	-	Yes	Yes	Yes	-	Yes	Yes
***President only votes in the event of a tie.				<b>Result of Motion &amp; Vote:</b>			<b>Motion Carried (6-0)</b>		

- 8) Discussion & Possible Action on Division Advancement Requests & Number of Teams – Tim Kratz
- Tim had two (2) requests from 10U to 12U. One (1) request from 12U to 14U. One (1) request from 14U to 16/18U. Discussion followed.
  - Motion to keep all athletes in their respective age groups and deny all division advancement requests.
    - Motion: Matt Holtan
    - Second: Jen Teela

Name:	Connie Wampler	Chad Edwards	Mark Witt	Tara Seiler	Tim Kratz	Jennifer Teela	Jason Krockner	Haley Gilman	Matt Holtan
<b>Vote:</b>	***	Yes	-	Yes	Yes	Yes	-	Yes	Yes
***President only votes in the event of a tie.				<b>Result of Motion &amp; Vote:</b>			<b>Motion Carried (6-0)</b>		

- Tim Kratz will notify the athletes of the decision.
- 9) Discussion & Possible Action on 2021 Volunteer Applicants – Haley Gilman
- Selection of Head Coaches
    - Rookie Division: Connie Wampler & High School Players, Jeremy Daye as Parent Helper
    - 10U Division: No Head or Assistant Coach at this time, Julie Considine as Parent Helper (could help out coaching), Michael Owen (possible Assistant Coach)
      - Options for coaches include: Jeremy Popp, Jill Schultz, former students that graduated in the last few years. Connie will reach out to former players.
    - 12U Division: Matt Holtan and Joia Simonson (can't help until final exams are over). Haley will notify Joia she will be an assistant coach. Freddie Anderson, Haley Gilman, Jason Chilson, and Eric Carpenter as Assistant Coaches/Parent Helpers
    - 14U Division: Jason Krockner & Tara Seiler as Co-Head Coaches. Nicky Cross and Todd Miller as Assistant Coaches.
    - 16/18U Division: Connie Wampler. Jason Krockner as Assistant Coach.
  - Haley will send out an email to all Head Coaches as to who is approved to be Parent Helpers per age group.
  - Motion to approve all coaching assignments.
    - Motion: Chad Edwards
    - Second: Tara Seiler

Name:	Connie Wampler	Chad Edwards	Mark Witt	Tara Seiler	Tim Kratz	Jennifer Teela	Jason Krockner	Haley Gilman	Matt Holtan
<b>Vote:</b>	***	Yes	-	Yes	Yes	Yes	-	Yes	Yes
***President only votes in the event of a tie.				<b>Result of Motion &amp; Vote:</b>			<b>Motion Carried (6-0)</b>		

- 10) Update on Sponsorship Program – Jennifer Teela
- First batch of letters went out the week of spring break.
  - This week the 2<sup>nd</sup> batch of letters went out to 9 new additional companies.



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- c) Jen will hand deliver to some new companies this week.
- d) She didn't hand deliver this year because of COVID due to some restrictions. Some companies like Aspirus have a freeze on sponsorships. Jen will follow up with an email to all potential sponsors, so they have a direct link to the sponsorship form.
- 11) Discussion & Possible Action on Traveling Summer League for 14U Division – Jason Krock
- a) Meeting for league with Wisconsin Dells, Baraboo, Reedsburg, etc. is this Wednesday in Wisconsin Dells at 6:30 PM. We can reach out to other teams to schedule more games. Jason will schedule 10U and Tara will schedule 14U. Do not schedule any games on Tuesday during the month of July so we don't compete with the girls' basketball league.
- b) NOTE: After the meeting, we learned there was a lack of teams for the 14U Division so our 14U Team will play in the South Central league.
- 12) Update on 2021 Apparel Sale – Matt Holtan/Connie Wampler
- a) No update or discussion.
- 13) Discussion & Possible Action on 2021 Uniform Style & Vendor Selection – Matt Holtan
- a) Design 1 Apparel - \$2275 per 100 jerseys
- b) The Dabbler Shop - \$3,200 per 100 jerseys
- c) No turnaround time yet. Matt Holtan will confirm with Design 1 to confirm the price. Doing the Flying P with Softball. We will confirm numbers for athletes and then do an email vote.
- 14) Discussion & Possible Action on Team/Individual Photos
- a) Galley Studio – 10% kickback. No weekend shoots. Must be a weekday. (current photographer)
- b) Gretchen Willis Photography – 10% kickback. Online ordering of packages
- c) Motion to use Galley Studio as our Team/Individual Photographer for the 2021 Season(s)
- i) Motion: Chad Edwards Second: Jen Teela
- | Name:  | Connie Wampler | Chad Edwards | Mark Witt | Tara Seiler              | Tim Kratz | Jennifer Teela | Jason Krock          | Haley Gilman | Matt Holtan |
|--|----------------|--------------|-----------|--------------------------|-----------|----------------|----------------------|--------------|-------------|
| Vote:  | ***            | Yes          | -         | Yes                      | Yes       | Yes            | -                    | Yes          | Yes         |
| ***President only votes in the event of a tie. |                |              |           | Result of Motion & Vote: |           |                | Motion Carried (6-0) |              |             |
- ii) Connie Wampler & Tim Kratz will work on picking dates for pictures.
- 15) Additional Agenda Items
- a) AED Training – we have at least one adult per team that has AED training except for the 10U Team. Board will let Jen know if we need training at a later date.
- b) Hitting Cages Update: Schlender will take out the blacktop in the back, scrape off dirt/grass, and put in reddish gravel material. Tru Green will be scheduled to maintain the area.
- 16) Public Input
- a) No public input was given.
- 17) Next Meeting
- a) TBD
- 18) Meeting Adjourned



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a) Motion to adjourn the Board of Directors Meeting at 6:22 PM.

i) Motion: Tara Seiler

Second: Jen Teela

Name:	Connie Wampler	Chad Edwards	Mark Witt	Tara Seiler	Tim Kratz	Jennifer Teela	Jason Krocker	Haley Gilman	Matt Holtan
Vote:	***	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
***President only votes in the event of a tie.				Result of Motion & Vote:			Motion Carried (8-0)		

**Key Stats**

Sales	1186
Avg. Gross Sale	\$3.93
Gross Sales	\$4,659.00
Total Collected	\$4,479.65

**Sales Summary**

Gross Sales	\$4,659.00
Discounts & Comps	(\$203.50)
Net Sales	\$4,455.50
Tip	\$24.15
Total	\$4,479.65

**Payments**

Total Collected	\$4,479.65
Fees	(\$22.02)
Net Total	\$4,457.63

**Payment Methods**

Payment Method	Payments	Payment Amount	Tips	Total Collected	Fees	Net Total
Card - Dipped (Chip)	79	\$477.15	\$20.15	\$477.15	(\$20.29)	\$456.86
Card - Tapped (Contactless)	6	\$43.50	\$4.00	\$43.50	(\$1.73)	\$41.77
Card - Swiped	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Card - Keyed	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Cash	1101	\$3,959.00	\$0.00	\$3,959.00	\$0.00	\$3,959.00

**Category Sales**

Category	Items Sold	Gross Sales	Discounts & Comps	Net Sales
Beverages	964	\$1,858.00	(\$125.50)	\$1,732.50
Candy	175	\$350.00	(\$2.00)	\$348.00
Chips	187	\$148.00	(\$2.50)	\$145.50
Hot Food	593	\$1,948.50	(\$72.00)	\$1,876.50
Snacks	433	\$354.50	(\$1.50)	\$353.00



**Item Sales**

Item Name	Item Variation	Items Sold	Gross Sales	Discounts & Comps	Net Sales
Coffee	Regular	1	\$1.00	\$0.00	\$1.00
Gatorade	Cool Blue	49	\$98.00	(\$4.00)	\$94.00
Gatorade	Fruit Punch	108	\$216.00	(\$18.00)	\$198.00
Gatorade	Grape	72	\$144.00	(\$4.00)	\$140.00
Gatorade	Orange	68	\$136.00	(\$8.00)	\$128.00
Lemonade	Regular	71	\$177.50	(\$7.50)	\$170.00
Mountain Dew	Diet	37	\$92.50	\$0.00	\$92.50
Mountain Dew	Regular	61	\$152.50	\$0.00	\$152.50
Pepsi	Diet	58	\$145.00	\$0.00	\$145.00
Pepsi	Regular	37	\$92.50	\$0.00	\$92.50
Water	Regular	402	\$603.00	(\$84.00)	\$519.00
3 Musketeers	Regular	8	\$16.00	\$0.00	\$16.00
Hershey's Milk Chocolate	Regular	18	\$36.00	\$0.00	\$36.00
Kit-Kat	Regular	19	\$38.00	\$0.00	\$38.00
M&M's	Milk Chocolate	19	\$38.00	\$0.00	\$38.00
M&M's	Peanut	22	\$44.00	\$0.00	\$44.00
M&M's	Peanut Butter	9	\$18.00	\$0.00	\$18.00
Milky Way	Regular	6	\$12.00	\$0.00	\$12.00
Reese's Peanut Butter Cups	Regular	16	\$32.00	(\$2.00)	\$30.00
Snickers	Regular	12	\$24.00	\$0.00	\$24.00
Starburst	Original	36	\$72.00	\$0.00	\$72.00
Twix	Regular	10	\$20.00	\$0.00	\$20.00
Cheetos	Crunchy	33	\$25.00	(\$1.00)	\$24.00
Cheetos	Puffs	10	\$8.50	\$0.00	\$8.50
Doritos	Cool Ranch	10	\$8.00	\$0.00	\$8.00
Doritos	Nacho Cheese	36	\$27.50	\$0.00	\$27.50
Fritos	Chili Cheese	9	\$8.00	\$0.00	\$8.00
Fritos	Original	15	\$10.50	(\$1.00)	\$9.50
Funyuns	Regular	11	\$10.50	\$0.00	\$10.50
Lay's	Barbecue	9	\$7.00	\$0.00	\$7.00
Lay's	Classic	13	\$10.50	\$0.00	\$10.50
Lay's	Sour Cream & Onion	11	\$8.50	\$0.00	\$8.50
Rold Gold Pretzels	Regular	9	\$7.00	\$0.00	\$7.00
Smartfood Popcorn	White Cheddar	9	\$8.50	\$0.00	\$8.50
Sun Chips	Harvest Cheddar	12	\$8.50	(\$0.50)	\$8.00
Brat	Regular	113	\$339.00	(\$9.00)	\$330.00
Burger	Single	173	\$831.50	(\$53.00)	\$778.50
Hot Dog	Regular	75	\$187.50	(\$2.50)	\$185.00
Pizza Slice	Cheese	85	\$212.50	\$0.00	\$212.50
Pizza Slice	Pepperoni	93	\$232.50	(\$5.00)	\$227.50
Pizza Slice	Pepperoni & Sausage	18	\$45.00	\$0.00	\$45.00
Pizza Slice	Sausage	35	\$87.50	(\$2.50)	\$85.00
Whole Pizza	Sausage	1	\$13.00	\$0.00	\$13.00
Donut	Regular	43	\$86.00	\$0.00	\$86.00
Freeze Pop	Regular	310	\$155.00	\$0.00	\$155.00
Popcorn	Regular	80	\$113.50	(\$1.50)	\$112.00

**Discounts**

Name	Discounts Applied	Amount Discounted
Umpire Discount	52	(\$203.50)