



PORTAGE YOUTH SOFTBALL

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Board of Directors Meeting

Monday, July 6, 2020 - 7:30 PM

Portage High School Softball Concession Stand Pavilion – Portage, WI 53901

AGENDA

Board Members: Connie Wampler, President and Facility Coordinator; Chad Edwards, Vice President; Andy Saloun, Treasurer; Tara Seiler, Secretary; Tim Kratz, Registrar and Uniform & Apparel Coordinator; Jennifer Teela, Sponsorship Coordinator; Jason Krockner, Tournament Team Coordinator; Joe Woodhouse, Equipment Coordinator; Haley Gilman, Marketing Coordinator

- 1) Call to Order
 - a) Roll Call
- 2) Discussion & Possible Action on Meeting Minutes from June, 15, 2020 Board of Directors Meeting
- 3) Action taken since last official board meeting (6/15/2020) via email
 - a) Cleared to use school fields starting July 1, 2020.
 - b) Additional PCSD COVID waiver needed for all players/coaches/parent helpers. Each coach is responsible for collecting signed waivers and turning in to Connie to deliver to school.
 - i) League t-shirts are here and being distributed
- 4) Treasurer's Report
- 5) Discussion & Possible Action on Portage tournament
 - a) Will have use of bathrooms with restrictions. Do we need porta potties? Hand sanitizing stations?
 - b) Concessions? If yes, will we accept cash or card only. Food truck? Waive No Carry-In Policy? Where will people sit to eat if we don't want them congregating in groups? Do we need more tables from the city?
 - c) Make PCSD COVID waiver digital (will need to be modified for the tournament) so coaches and players can fill out prior to arriving at tournament
 - d) Scheduling- can we do it so teams don't have to sit around and wait at the fields? If can't, do we designate areas for teams to "hang out"?
 - e) Workers
 - f) Medals for top 2 teams in each age bracket + sportsmanship medals each game
 - g) Dugouts- one person needs to spray down dugouts in between games.
- 6) Discussion & Possible Action on tournaments to enter
 - a) 14u- Adams? Is there a charge for the players?
- 7) Discussion & Possible Action Umpires
 - a) Per Jake, umpire schedule is accessible online at <https://www.portageyouthsoftball.org/umpires.html>
 - b) Pay rate:
 - i) Per Jake, \$45 is slightly above average for certified AND properly dressed umps
 - ii) \$35 for non-certified and/or non-uniformed umps



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- iii) Tournament- Jake recommends \$40 per game for certified/uniformed umps
- 8) Discussion & Possible Action on pictures
- 9) Discussion & Possible Action on Rookies
 - a) 9 players. Can parents sit outside of the fence by themselves?
- 10) Discussion & Possible Action on fees
 - a) Haven't charged 16/18U anything yet
 - b) 10U has 7 games (will play in all 7)
 - c) 12U has 18 games (will play in 14/18 games)
 - d) 14U has 14 games (players will play in $\frac{2}{3}$ of them)
 - e) 16/18U has 10 games (will play in all 10). No reschedules
- 11) Discussion & Possible Action on sponsorship signs
 - a) 1 big one or 2 smaller ones on the outfield fence. Or could hang on the scoreboard posts
 - b) We could move one or two from the varsity to the JV field for tournament
 - c) We can print out sponsor posters for bathrooms/concession stand areas
- 12) Heat related weather cancellations...do we have a heat index limit?
- 13) Additional Agenda Items
- 14) Public Input
- 15) Next Meeting
- 16) Meeting Adjourned



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Board of Directors Meeting

Monday, June 15, 2020 - 7:30 PM

Kratz Funeral Home – 302 East Conant Street, Portage, WI 53901

MINUTES

Board Members Present: Connie Wampler, Andy Saloun, Tara Seiler, Tim Kratz, Jennifer Teela, Jason Krockner, Joe Woodhouse, Haley Gilman

Board Members Absent: Chad Edwards

Others Present: None

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- 1) Call to Order
 - a) Meeting was called to order by President Wampler at 7:33 PM.
 - b) Roll called and attendance as shown above.
 - 2) Discussion & Possible Action on Meeting Minutes from June 4, 2020 Board of Directors Meeting
 - a) Motion to approve Meeting Minutes from June 4, 2020 Board of Directors Meeting
 - i) Motion: Andy Saloun Second: Jennifer Teela Vote: 6-0
 - 3) Action taken since last official board meeting via email
 - a) No additional action taken other than listed on the meeting agenda since last Board of Directors meeting.
 - i) Bob Tomlinson says 16/18 schedule will be: Baraboo (2), Reedsburg, Poynette, Portage. Connie heard back from Bob and a schedule is not being released until July. Poynette and Portage are awaiting field availability.
 - ii) Refunds/Credits were all given this weekend for those that requested them as of 6/14.
 - iii) Jason got hand sanitizer and disinfectant spray for each item
 - iv) Joe has equipment for those that request it. He is ordering extra equipment to accommodate for being at all the parks.
 - 4) Treasurer's Report
 - a) Checkbook balance of \$16,474
 - 5) Discussion & Possible Action on head coaches/top assistant coaches
 - a) Full reimbursement of registration fees for head coaches. Half reimbursement of registration fee for top assistant coaches.
 - b) 12U: Matt Holtan receives full reimbursement. Joe Woodhouse half reimbursement. 14U: Tara Seiler receives full. Jason half. 16/18U: Tim Kratz receives full. Connie assistant coach.
 - 6) Discussion & Possible Action on numbers at each level (10 requested a refund, 13 credit towards next year)
 - a) 10U: 14 players 12U: 16 players 14U: 19 players 16/18U: 15 players Rookie: 8 players
 - 7) Discussion & Possible Action on how have practices gone
 - a) All levels reported their practices went well. A coach is hand sanitizing an athlete's hands before and after practices. Equipment is being sprayed down after practice. Most parents are staying in



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vehicles and dropping off their athlete. Girls have needed some reminders to maintain social distancing but have responded to redirection.

- 8) Discussion & Possible Action on moving up players
 - a) The three 12U players that requested to move up will stay and play for their 12U team because of high numbers on the 14U. Even if we brought up the three players we still wouldn't be able to field two 14U teams and we all agreed we didn't want to take playing time away from 14U players.
- 9) Discussion & Possible Action High school field status
 - a) School district will be ready to open fields July 1. Most likely a waiver will need to be signed by ANYONE who is on the field (school grounds?) Will get back to me with more info once they talk to attorneys.
 - b) Connie thought we should be able to schedule games after July 4th
- 10) Discussion & Possible Action scheduling games
 - a) 12U is looking to schedule games mainly on Mondays and Wednesdays. 14U will mainly play on Tuesdays and Thursdays.
- 11) Discussion & Possible Action on umpires
 - a) Jennifer Teela has 5 hard yes's, 3 maybes, and 1 no (Chris Brom). Several are waiting to see a schedule to see if it would work into their schedule.
- 12) Discussion & Possible Action on July Tournament
 - a) 6 teams for 12u - 1 pending registration withdrawal (Lodi). 1 on waiting list
 - b) 6 teams for 14u - 1 pending registration withdrawal (Lodi). 2 on waiting list
 - c) Waiting for school to provide guidelines. JV dugout needs fence to be usable. No word on bathrooms. Joe suggested the deadline to cancel would be two weeks from tournament date.
- 13) Discussion & Possible Action on tournament teams
 - a) 7 at 10U that are playing indicated interest with 4 more who are not playing that indicated interest. 9 at 12u level with 2 more that are not playing. 13 at 14u with 1 more not playing.
 - b) It was determined that we do not have enough interest to field a 10U and 12U tournament team.
 - c) 14U need to poll the 13 to see if they are still interested. Potentially would play in two tournaments - Portage and Adams. We would need to hold a 14U tryout and potentially a separate 12U tryout if there's not enough interest with 14U players.
- 14) Additional Agenda Items
 - a) League T-Shirts: Tim Kratz will look in to turn around time. Connie or Jake will get sizes to Tim.
- 15) Public Input
 - a) No public input was given.
- 16) Next Meeting
 - a) Monday, July 6, 2020 at 7:30 PM at Kratz Funeral Home
- 17) Meeting Adjourned



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- a) Motion to adjourn the Board of Directors Meeting at 8:39 PM.

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