



# PORTAGE YOUTH SOFTBALL

---

**WWW.PORTAGEYOUTHSOFTBALL.ORG**

---

**Board of Directors Meeting**

**Sunday, November 8, 2020 - 7:00 PM**

**Kratz Funeral Home – 302 East Conant Street, Portage, WI 53901**

**AGENDA**

**Board Members:** Connie Wampler, President and Facility Coordinator; Chad Edwards, Vice President; Tara Seiler, Secretary; Tim Kratz, Registrar and Uniform & Apparel Coordinator; Jennifer Teela, Sponsorship Coordinator; Jason Krockner, Tournament Team Coordinator; Joe Woodhouse, Equipment Coordinator; Haley Gilman, Marketing Coordinator

---

- 1) Call to Order
  - a) Roll Call
- 2) Discussion & Possible Action on Meeting Minutes from previous Board of Directors Meeting
  - a) No previous meeting minutes to be reviewed at this meeting. Previous minutes to be approved at next meeting.
- 3) Action taken since last official board meeting via email
  - i) GPYEF has terminated the subordinate agreement between GPYEF and PYS, effective 10/1/2020.
  - ii) Andy Saloun has resigned from the Board of Directors (Treasurer).
- 4) Discussion & Possible Action on getting a new Federal ID for non-profit status
  - a) Everything is reviewed through 3<sup>rd</sup> quarter (all is good)
  - b) We paid GPYEF \$500 annually
  - c) Federal tax returns will need to be done. Would hire an accountant to do this.
  - d) If we want quarterly bank reconciles, maybe another \$400 per year, but Scott Bublitz doesn't think that quarterly reviews are necessary since we have nice excel documents.
  - e) Need to file for 501(c)(3) non-profit status. Maybe Scott Bublitz would help?
    - i) From Scott Bublitz: I believe Todd Kreckman did complete and file the application for the group (GPYEF)
      - (1) Mark Witt is willing to call Monday to see if someone (Mark) could do that paperwork himself and just have Todd look it over to save some money.
    - ii) Need the Articles of Incorporation and By-Laws
    - iii) Mission Statement and List of Board of Directors
    - iv) Probably initial cost of somewhere around \$1,500 for his fees and the application fee
    - v) From there, MBE&G can file your tax return, based off the same information you previously reported to GPYEF
    - vi) Tax return preparation and filing would be approximately \$500 through MBE&G
    - vii) Need a name for Federal ID Status: Portage Youth Softball
  - f) Need Federal ID for Baraboo State Bank
    - i) Mark is going to call them on Monday
- 5) Current items to shore up



# PORTAGE YOUTH SOFTBALL

---

**WWW.PORTAGEYOUTHSOFTBALL.ORG**

- a) Articles of Incorporation
- b) By-Laws (ideas: <https://sites.google.com/site/wccvstarz/>)
- c) Mission Statement (ideas: <https://sites.google.com/site/wccvstarz/>)
- d) List of Board of Directors
- 6) Discussion & Possible Action on Open Treasurer Position
  - a) Need to select someone
    - i) Post it?
    - ii) Or Mark Witt is willing to do it
- 7) Discussion & Possible Action on 2021 Tournament Teams
  - a) When would we start tournaments?
  - b) Money from players earlier to get commitment
- 8) Discussion & Possible Action on Open Gyms for 14U & Under
  - a) School is not open to outside groups at this time
  - b) Will reconsider on January 1
- 9) Discussion & Possible Action on Beaver Dam Facility Usage
  - a) Connie gets 15 contact days this year so would like to use those on Saturdays
  - b) Transportation to Beaver Dam
    - i) If using as a school contact day, can use school vans at ½ capacity (I believe that is 4 people)
    - ii) Players ride with same people each week to limit contact
    - iii) Get their own ride (this does not affect ability to use as contact day even though through school)
  - c) How many players are able/willing to go this year?
    - i) Price depends on how many participate
- 10) Updates on Other Business
  - a) Fields have been winterized.
  - b) Clay put in Varsity Field right side batter box, catcher's/umpire's area, 1<sup>st</sup> base pitching practice area.
  - c) All equipment returned and stored for the winter.
- 11) Additional Agenda Items
- 12) Public Input
- 13) Next Meeting
- 14) Meeting Adjourned

October 1, 2020

Portage Girls Youth Fast Pitch Softball  
C/O Andy Saloun  
2610 Hamilton St.  
Portage, WI 53901

Dear Board of Directors,

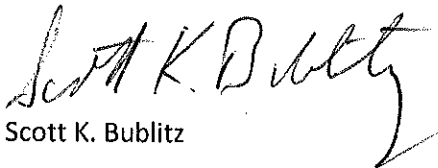
After ongoing discussion with the Greater Portage Youth Education Foundation, Inc. Board Officers and Partners at Miller Brussel Ebben & Glaeske, LLC it has been decided that GPYEF, Inc will be dissolving the Subordinate Group Relationship with the Portage Girls Youth Fast Pitch Softball Group, effective October 1<sup>st</sup>, 2020.

We respectfully ask you to remove our Federal Identification Number associated with your Bank Account at Baraboo National Bank before 12/31/2020.  
You will then need to Apply for your own Federal ID Number.

Should you desire consultation or help with your own Federal ID Number Application and the possible Tax-Exempt Status Application, please feel free to Email or Call me.

If you have any questions or concerns, please feel free to Email or Call.

Sincerely,

A handwritten signature in black ink, appearing to read "Scott K. Bublitz". The signature is fluid and cursive, with a long, sweeping underline that extends to the right.

Scott K. Bublitz

Accountant – MBEG, LLC

Treasurer, GPYEF, Inc.