



PORTAGE YOUTH SOFTBALL

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Board of Directors Meeting

Sunday, January 26, 2020 - 2:00 PM

John Muir Elementary School Cafeteria – 2600 Woodcrest Dr., Portage, WI 53901

AGENDA

Board Members: Connie Wampler, President & Facility Coordinator; Chad Edwards, Vice President; Andy Saloun, Treasurer; Mark Witt, Secretary; Tim Kratz, Registrar; Jason Krockner, Tournament Team Coordinator; Joe Woodhouse, Equipment Coordinator



Indicates action may be required (i.e. taking a vote, tabling to next meeting, etc.)

1) Call to Order

a) Roll Call



2) Discussion & Possible Action on Meeting Minutes from January 6, 2020 Board of Directors Meeting

3) Action taken since last official board meeting via email

a) Motion to use Protect Youth Sports to process volunteer background checks for the 2020 season.

i) Motion: Mark Witt Second: Connie Wampler Vote: 6-0 (Tim Kratz no vote)



4) Discussion & Possible Action on Adding New Members to the Board of Directors

a) 6 applications were submitted online. Candidates are listed below (in order of submission) and their applications are included in the meeting packet.

i) Haley Gilman

ii) Tara Seiler

iii) Todd Miller

iv) Teresa Johnson

v) Eric Carpenter

vi) Jennifer Teela



5) Discussion & Possible Action on Assigning Board of Directors Positions to Members (motion & second for each position with overall approval vote at end, assign a person multiple positions if needed)

a) President

b) Vice President

c) Treasurer

d) Secretary

e) Registrar

f) Sponsorship Coordinator

g) Tournament Team Coordinator

h) Uniform & Apparel Coordinator

i) Facility Coordinator

j) Equipment Coordinator

k) Marketing Coordinator

l) At-Large Member

6) Resignation of Mark Witt, 2019 Secretary



7) Discussion & Possible Action of Proposed 2020 Sponsorship Program

a) Proposed changes and description of Sponsorship Program are included in the packet



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- 8) Discussion & Possible Action of Contributing Towards the Purchase of Drop-Down Nets
 - a) Info from Connie: The pricing includes cage, electric winch with key switch, custom-built frames, and installation. Electrical to the winch is not included. Bob has done countless cages around the state for us. He is not cheap, but I have yet to find a better one out there.
 - (1) One system (14' x 12' x 70' cage = \$12,200
 - (2) Two systems (as above) = \$23,500
 - b) From Previous Meeting: Connie would prefer the one system option (14' x 12' x 70' for \$12,200). School district would contribute \$4,000, High School Softball budget would contribute \$1,500 for a total of \$5,500 leaving \$6,700 to be funded. Consensus was that PYS could and would fund the remainder with the understanding that softball either had priority over baseball or that baseball could not use it or that baseball would help fund it. Outdoor batting cage improvements were also discussed due to safety concerns.
- 9) Youth Skills Clinics
- 10) Coaching Clinics
 - a) Dates & Times
 - b) Volunteer Requirements (currently only head coaches must attend – will need to update presentation and website quickly if changes are made to who has to attend)
- 11) Practice Drill Ideas Packet
 - a) Matt Denure
- 12) Discussion of 2020 Tournament Details
 - a) Date
 - b) Age/Classification Levels
 - c) Registration Fees
 - d) Number of Teams per Age Level
 - e) Fields to Use
 - f) Tournament Format
 - g) Awards
- 13) Special Event Planning
 - a) Tailgate – April 23
 - b) Youth Night – April 23
 - c) Senior Night – May 8 or May 12
- 14) Discussion & Possible Action on 2020 GPYEF Contract Renewal
- 15) Additional Agenda Items
- 16) Public Input
- 17) Next Meeting
- 18) Meeting Adjourned





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Board of Directors Meeting

Monday, January 6, 2020 - 5:30 PM

Kratz Funeral Home – 302 East Conant St., Portage, WI 53901

MINUTES

Board Members Present: Connie Wampler, Andy Saloun, Mark Witt, Tim Kratz, Jason Krockner, Joe Woodhouse

Board Members Absent: Chad Edwards

Others Present: Jacob Witt

- 1) Call to Order
 - a) Meeting called to order at 5:32 PM.
 - b) Roll called and attendance as shown above. All absences excused.
- 2) Discussion & Possible Action on Meeting Minutes from March 12, 2019 Board of Directors Meeting
 - a) Motion to approve Meeting Minutes from March 12, 2019 Board of Directors Meeting
 - i) Motion: Andy Saloun Second: Jason Krockner Vote: 5-0
- 3) Resignation of Rod Przybyl, Sponsorship Coordinator
 - a) Connie noted that Rod stepped down due to personal reasons, but he is still willing to assist with the tailgate.
- 4) Number of Board Members
 - a) There was discussion on the optimal number of board members. In previous years, the board had 10+ members, but is currently at 7 members. Mark stated that we currently do not have official bylaws in place to dictate the number of members we need. Mark also stated that he is willing to step down as Secretary and serve as an advisor to the Board (not a board member) if someone else is interested in the position. The consensus was to have 9 board members at any time to maintain an odd number and prevent having too large of a Board.
 - b) Motion to advertise for and accept application for at least 2 board member positions.
 - i) Motion: Tim Kratz Second: Jason Krockner Vote: 5-0
 - c) Jake will advertise an application for board members with a priority for Sponsorship Coordinator and Secretary positions while accepting interest for all positions so that new board members can be invited to the next Board meeting.
- 5) Treasurer's Report – Financial Update
 - a) Andy briefly discussed the 2019 Profit Loss Statement. He noted that the 16U 608 Fastpitch Team has its own section on the Statement. Connie noted how there will not be a 16U 608 Fastpitch Team next year, but that Chad wanted any remaining funds to benefit the entire PYS organization.
- 6) Discussion & Possible Action on 2019 Coaching Refunds
 - a) The Board discussed which coaches should be designated as the Head & Assistant Coaches that would be eligible for registration fee refunds. Jake will issue refunds via Stripe (credit card used



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for registration) to those eligible for a refund. Andy will write a check for any coaches that paid by check.

- b) Coaches (amount of refund) eligible for refunds of 2019 registration fees will are listed below:

	Head Coach	Assistant Coach
Rookie Team	Connie Wampler (\$0)	Joe Woodhouse (\$50)
10U Black Team	Matt Holtan (\$100)	Tylar Holtan (\$0)
10U Orange Team	Amanda Petzke (\$100)	Alfred Anderson (\$50)
12U Team	Tara Seiler (\$100)	Shawn Bolgrien (\$50)
14U Black Team	Joia Simonson (\$0)	Troy Simonson (\$0)
14U Orange Team	Jason Krockner (\$100)	Tami Carlson (\$50)

7) 2020 Registration

- a) No changes to rates or other aspects of registration. No objections to proposed deadlines as shown below.

	Regular Registration Deadline	Late Registration Deadline
Rookie League	Sunday, March 8, 2020	Sunday, March 22, 2020
10U League	Sunday, February 23, 2020	Sunday, March 8, 2020
12U League	Sunday, February 23, 2020	Sunday, March 8, 2020
14U League	Sunday, February 23, 2020	Sunday, March 8, 2020
16/18U League	Sunday, April 5, 2020	Sunday, April 19, 2020

8) Discussion & Possible Action on updates of the following policies & agreements:

- a) Team Assignment Policy, Player Waiver, Refund Policy
b) No official action or discussion occurred. Changes were mentioned and no objections were made.

9) Discussion & Possible Action on Volunteer Background Checks

- a) Reasons for looking for a new background check company were discussed (increased fees, customer service, etc.). Consensus was to go with Protect Youth Sports, but the decision was tabled.

10) 2020 Optional Preseason Practices & Open Gyms

- a) All events have been added to website calendar

11) 2020 Youth Skills & Coaching Clinics

- a) Youth Skills Clinics will be once HS season starts so HS players can be used.

12) 2020 Sponsorship Program

- a) Board members will have to share the responsibilities of the Sponsorship Coordinator for this year since the Board currently does not have a Sponsorship Coordinator. Consensus was to allow multiple Platinum Sponsors this year instead of one. Official decisions tabled until next meeting



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13) 2020 Informational Parent Meeting

- a) Meeting will be on Sunday, January 26, 2020 at 3:30 PM in the John Muir cafeteria

14) 2020 Tournament Teams

- a) The Board hopes to have enough interest to have Portage Pride teams at the 10U, 12U, & 14U levels. However, that will not be known for sure until after registration. There will be no 16U 608 Fastpitch Team.

15) 2020 Tournament

- a) Overall, we ran a successful tournament during summer 2019 that had good reviews. There are a couple things that need to be worked on for the 2020 tournament. Decisions on the tournament will be determined at the next meeting. Discussion on which fields to use occurred. It was desired to keep the entire tournament in one location (school district fields) instead of also potentially using the city's new field. Consensus was to have both 12U & 14U levels and keep the tournament format the same as last year. It was also desired to keep a consistent date for the tournament so teams can come back each year without conflicts although the date needs to be finalized so registration can be opened as soon as possible.

16) Facility Updates

- a) Sprinkler system was installed but not tested.
- b) Discussion & Possible Action on new drop-down batting cages in John Muir Gym
 - i) Connie would prefer the one system option (14' x 12' x 70' for \$12,200). School district would contribute \$4,000, High School Softball budget would contribute \$1,500 for a total of \$5,500 leaving \$6,700 to be funded. Consensus was that PYS could and would fund the remainder with the understanding that softball either had priority over baseball or that baseball could not use it or that baseball would help fund it. Outdoor batting cage improvements were also discussed due to safety concerns.

17) Communication Methods

- a) Jake mentioned how RainedOut will no longer be used due to fees but would be replaced by a new mobile app.

18) Special Event Planning

- a) Tailgate – Connie states April 23 is the only day with home baseball & softball games.
- b) Youth Night – Youth Night generally is the same night at the tailgate to maximize attendance.
- c) Senior Night – Connie said it will either be May 8 or May 12

19) Discussion & Possible Action of 2020 GPYEF Contract Renewal

- a) Andy noted how GPYEF is not taking on any other new organizations but will continue to support PYS. Mark mentioned how PYS does not need to write a \$500 check this year.

20) Discussion & Possible Action of 2020 Payment to Jacob Witt for Technological Services

- a) Motion to pay Jacob Witt \$500 for the 2020 calendar year for Technology Services.
 - i) Motion: Andy Saloun Second: Jason Krockner Vote: 4-0 (Mark Witt abstained)



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21) Next Meeting

- i) Sunday, January 26, 2020 at 2:00 PM in the John Muir cafeteria (prior to Informational Parent Meeting)

22) Motion to adjourn meeting.

- a) Motion: Mark Witt

Second: Tim Kratz

Vote: 5-0

DRAFT



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2020 Portage Youth Softball Board of Directors Interest Form

Applicant Information

Full Name

Haley Gilman

If you have any children participating within PYS, please list them below:

Player Name	Date of Birth	Age as of 12/31/2019	Age Appropriate League
		10	10U League
		8	Rookie League

What positions would you be interested in serving as?

At-Large Member

Communications & Marketing (new potential position)

Previous Volunteer Experience

St. Mary School Marketing, United Way Board,
Portage Area Chamber of Commerce Ambassador

Special Certifications, Training, Skills, Hobbies

B.A. Strategic Communications & Political Science,
MBA Management, 15+ years experience in
marketing, public relations, advertising, fundraising
and social media management

Why would you make a good Board Member?

I am a Portage alum who enjoys softball and watching my young daughters grow and gain confidence as they participate in team sports. I feel we are very fortunate to have robust local options for young athletes and I feel it is important for parents to continue to volunteer and support these programs so they can continue to grow. I am the Director of Marketing and Community Relations for Divine Savior Healthcare and would be happy to volunteer my time to help with communications and marketing for PYS if needed.

What would you do to improve the organization if you became a Board Member (either in general or specific to one or more board positions)?

Connect the community, players, parents and alumni through online engagement and coordinate and encourage opportunities for the players to provide community service as a part of their participation.

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Have you ever been convicted of or plead guilty to any crime(s) involving or against a minor?

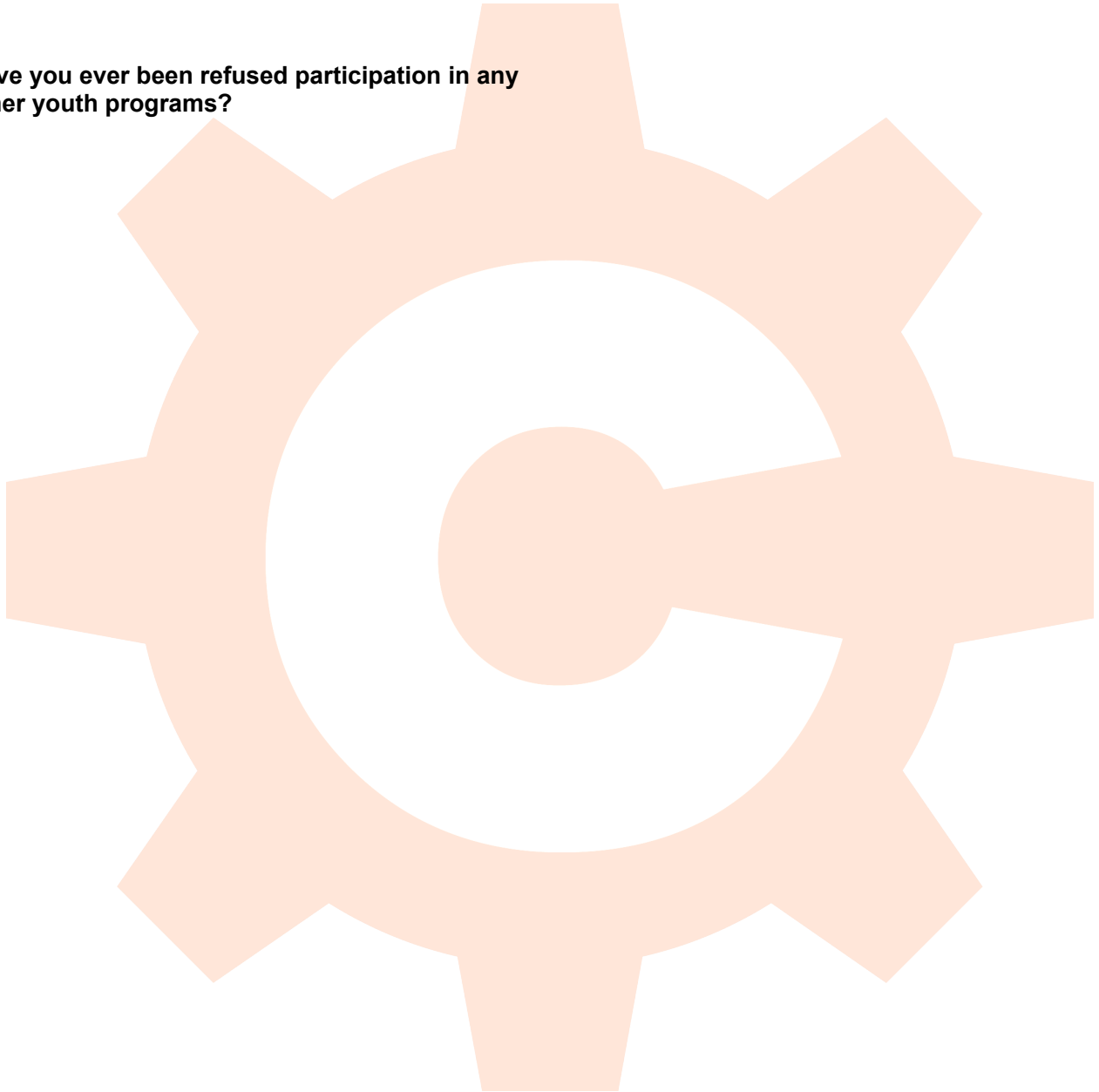
No

Are there any criminal charges pending against you regarding any crime(s) involving or against a minor?

No

Have you ever been refused participation in any other youth programs?

No





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2020 Portage Youth Softball Board of Directors Interest Form

Applicant Information

Full Name
Tara Seiler

If you have any children participating within PYS, please list them below:

Player Name	Date of Birth	Age as of 12/31/2019	Age Appropriate League
		13	14U League

What positions would you be interested in serving as?

At-Large Member

Previous Volunteer Experience

10u PYS assistant coach (1 season)
12u PYS head coach (2 seasons)
12 PYS Pride head coach (2 seasons)
Portage Freshman boys basketball- concessions volunteer
Portage Youth Baseball- too many hours in a concession stand to remember :)

Special Certifications, Training, Skills, Hobbies

CPR certified

Why would you make a good Board Member?

I am team oriented and want to continue the PYS way and build an environment where every player has a positive experience.

What would you do to improve the organization if you became a Board Member (either in general or specific to one or more board positions)?

As a parent of a player and a coach I think this organization is very well run. I would love to collaborate with the board members to develop a general binder to provide each coach that would include items like: sample practice plans, drills to build on from year to year with the consistent verbiage used by our head varsity coach.

Have you ever been convicted of or plead guilty to any crime(s) involving or against a minor?

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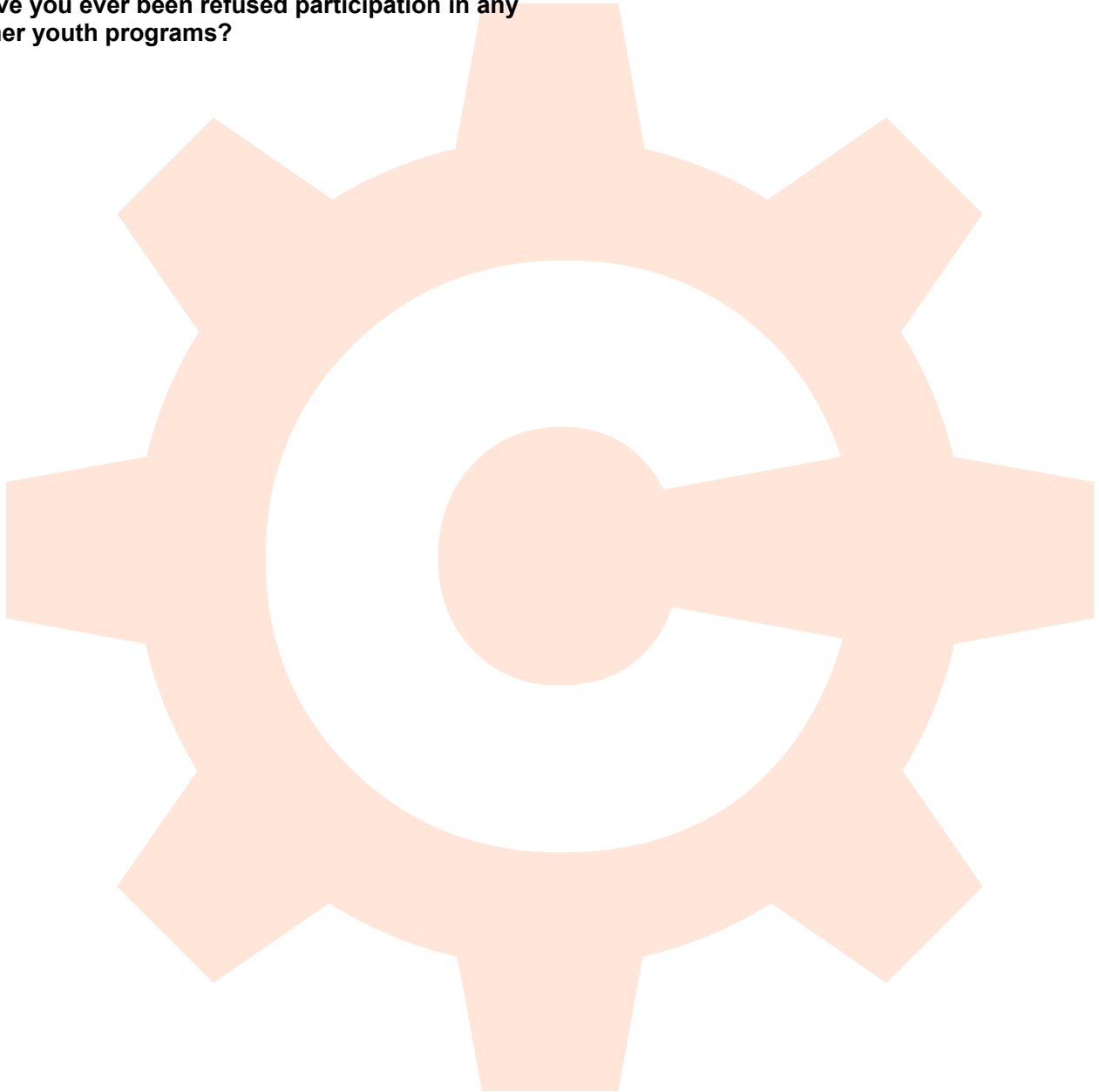
No

Are there any criminal charges pending against you regarding any crime(s) involving or against a minor?

No

Have you ever been refused participation in any other youth programs?

No





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2020 Portage Youth Softball Board of Directors Interest Form

Applicant Information

Full Name
Todd Miller

If you have any children participating within PYS, please list them below:

Player Name	Date of Birth	Age as of 12/31/2019	Age Appropriate League
		13	14U League

What positions would you be interested in serving as?

At-Large Member
Secretary

Previous Volunteer Experience

Assistant Coach PYS, Parent helper PYS, Assistant Coach Portage Archery, President Cross of Christ Lutheran Church

Special Certifications, Training, Skills, Hobbies

BA Education, substitute Teacher License Wi, K-9 teacher License-IL

Why would you make a good Board Member?

I am organized and have a passion for softball in the Portage community. Watching PYS grow with my daughter has been enjoyable. I have a passion for helping and developing people.

What would you do to improve the organization if you became a Board Member (either in general or specific to one or more board positions)?

Help explore what can be done to take PYS to the next level of developing future players and leaders in our community.

Have you ever been convicted of or plead guilty to any crime(s) involving or against a minor?

No

Are there any criminal charges pending against you regarding any crime(s) involving or against a minor?

No

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Have you ever been refused participation in any other youth programs?

No



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2020 Portage Youth Softball Board of Directors Interest Form

Applicant Information

Full Name

Teresa Johnson

If you have any children participating within PYS, please list them below:

Player Name	Date of Birth	Age as of 12/31/2019	Age Appropriate League
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8 Rookie League			
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What positions would you be interested in serving as?

Secretary

At-Large Member

Previous Volunteer Experience

I was the secretary for Portage Youth Baseball for approximately 5 years, president for one year. I also was one of the coordinators of the concession stand.

Special Certifications, Training, Skills, Hobbies

I'm CPR/first aid certified as well as trained on the AED. Hobbies, I like to be outside and I like to read, bake, and sew.

Why would you make a good Board Member?

I feel I would be a good board member as I have served on another youth sport board and am detailed in taking notes. I enjoy being a part of the community.

What would you do to improve the organization if you became a Board Member (either in general or specific to one or more board positions)?

Generally I don't feel I can comment on this, my daughter played her first year last season. However, nothing jumped out at me that I feel should either change or be improved.

Have you ever been convicted of or plead guilty to any crime(s) involving or against a minor?

No

Are there any criminal charges pending against you regarding any crime(s) involving or against a minor?

No

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Have you ever been refused participation in any other youth programs?

No



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2020 Portage Youth Softball Board of Directors Interest Form

Applicant Information

Full Name

Eric Carpenter

If you have any children participating within PYS, please list them below:

Player Name	Date of Birth	Age as of 12/31/2019	Age Appropriate League
			7 Rookie League

What positions would you be interested in serving as?

At-Large Member

Previous Volunteer Experience

- Former member of Board of Directors on Portage USBC
- Former President of Portage USBC
- Parent Volunteer PYS (2019)
- Committee Member of Pin Down Cancer Fundraiser
- Have organized multiple adult slow pitch tournaments

Special Certifications, Training, Skills, Hobbies

Why would you make a good Board Member?

- Willing to learn different responsibilities
- Possibly be able to come up with new ideas
- Anxious to help out with whatever is needed to benefit the program

What would you do to improve the organization if you became a Board Member (either in general or specific to one or more board positions)?

Would be willing to help in whatever capacity is needed and asked. I'm planning on being involved with the organization for many years as my daughter just began playing in the Rookie League in 2019. Possibly bring new ideas "to the table" on any issues that may arise.

Have you ever been convicted of or plead guilty to any crime(s) involving or against a minor?

No

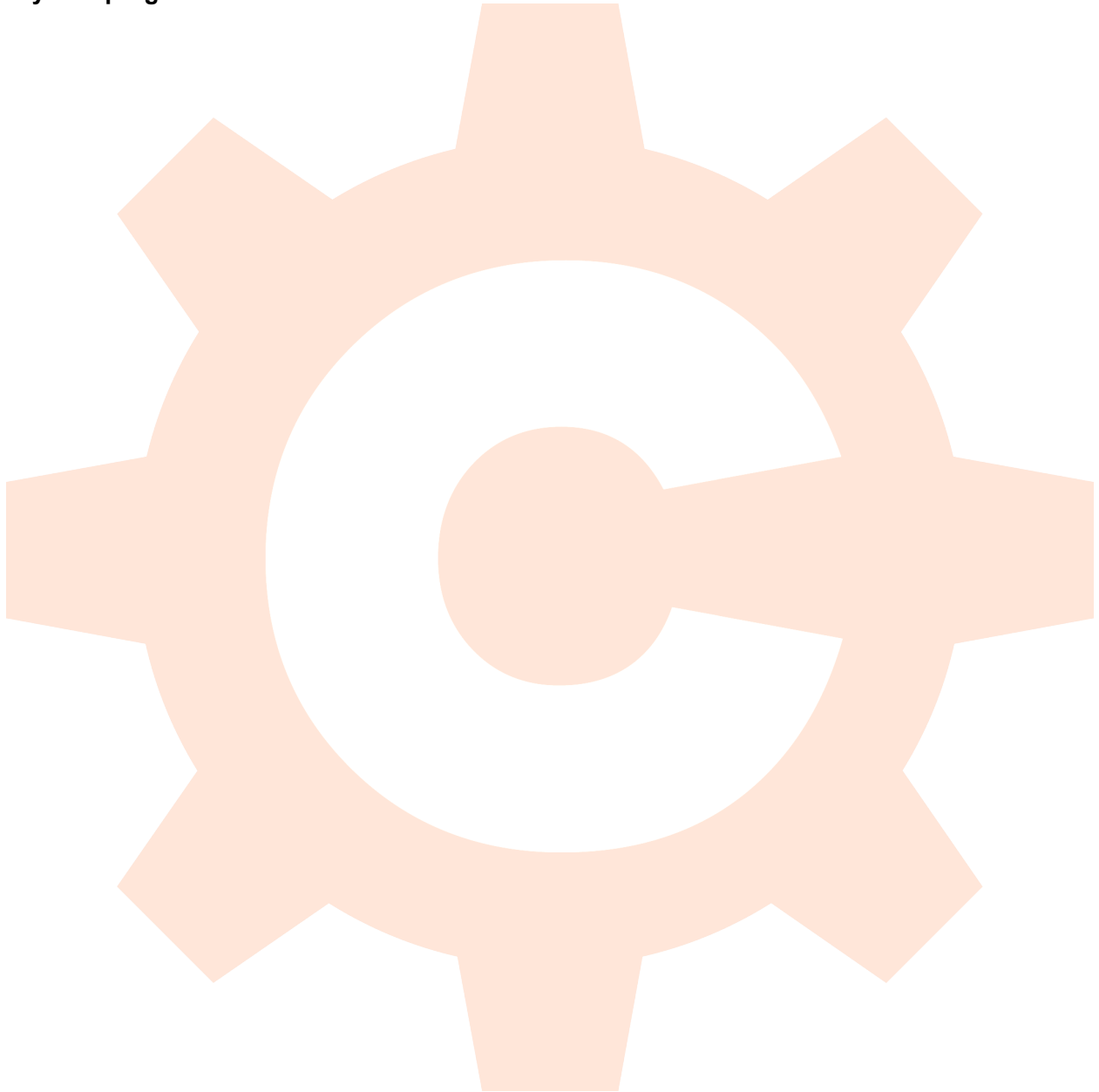
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Are there any criminal charges pending against you regarding any crime(s) involving or against a minor?

No

Have you ever been refused participation in any other youth programs?

No





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2020 Portage Youth Softball Board of Directors Interest Form

Applicant Information

Full Name

Jennifer Teela

If you have any children participating within PYS, please list them below:

Player Name	Date of Birth	Age as of 12/31/2019	Age Appropriate League
		15	16/18U League

What positions would you be interested in serving as?

Sponsorship Coordinator

At-Large Member

Previous Volunteer Experience

I have been a parent helper for the Portage youth softball the past 2 years. I have lead church groups. I mentor new massage therapist opening their own business.

Special Certifications, Training, Skills, Hobbies

Licensed massage therapist, CPR and BLS certified

Why would you make a good Board Member?

I would make a great board member because I am passionate about helping girls to be better softball players and the sport. I am dedicated to helping this wonderful organization continue building a strong softball program.

What would you do to improve the organization if you became a Board Member (either in general or specific to one or more board positions)?

I feel the board is already doing wonderful things. I feel I could be an asset to the board as a Sponsorship Coordinator. I have been a business owner for six years and a parent of a current player. I view sponsorship as a win for both business/community member and organization. I feel my experiences can strengthen the sponsorship program. I would love to find new, creative ways to get more out of our community and businesses.

Have you ever been convicted of or plead guilty to any crime(s) involving or against a minor?

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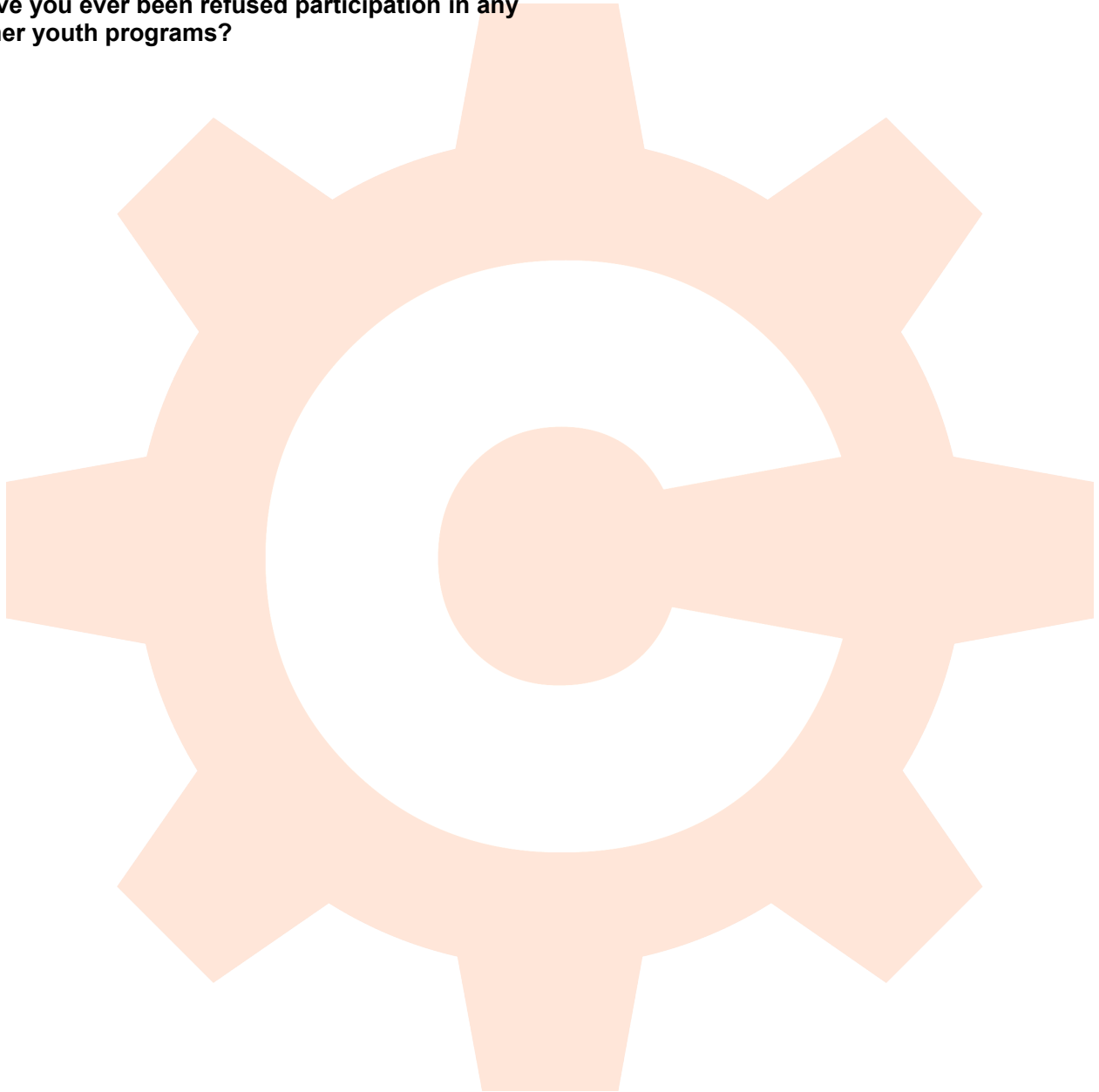
No

Are there any criminal charges pending against you regarding any crime(s) involving or against a minor?

No

Have you ever been refused participation in any other youth programs?

No





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DRAFT - 2020 SPONSORSHIP PROGRAM - DRAFT

A sponsorship with Portage Youth Softball is an exciting and beneficial opportunity for you, our organization, and the Portage community. We are eager to collaborate with businesses and families to ensure the success of the Portage Softball Program. Our sponsors assist our organization in providing equipment, maintaining facilities, and reducing player registration fees. In exchange for your valued support, we will work with you to promote your business. Together, we will ensure that there is a quality youth softball opportunity for Portage area youth for many years to come.

GOLD LEVEL: \$750+ (Former Platinum Level)

- **All benefits listed under the "Silver Level"**
- Business logo or name on all PYS coaching shirts & player uniforms (restrictions apply on the color, size, & location of the logo/text)
- Two Portage Youth Softball t-shirts (sizes of your choice)
- Business name or logo on all of our online registration forms including the Athlete Registration Form (all seasons within the year), Volunteer Application, Sponsorship Application Form, Tournament Registration Form, Refund Request Form, and more (Recognition will be added to forms once sponsorship payment is received)
- Business logo or name on some of our emails and other publications

SILVER LEVEL: \$300 - \$749 (Former Gold Level)

- Business name, logo, & information on the "Sponsors" page of our website and new mobile app
- Business logo on our sponsor banner at the Portage High School softball fields
- Business logo on our sponsor posters in our concession stand and restrooms
- Business logo and website link on the homepage of our website
- Business logo on all team pages of our website (on a rotating basis with other eligible sponsors)
- Banner advertisements within our mobile app (on a rotating basis with other eligible sponsors and PYS events during the summer & fall seasons)
- One "Sponsor of the Week" highlight posts on our Facebook page
- One Portage Youth Softball t-shirt (size of your choice)
- Delivery of up to two promotional items (flyers, coupons, emails, mobile app push notifications, etc.) to our families
- Business logo in Warrior Softball varsity home game programs including the Senior Night program*
- Recognition on our Facebook page thanking you for your sponsorship (upon sponsorship payment)

**Programs may not be created for all home games.*

BRONZE LEVEL: \$150 - \$299 (Former Bronze & Silver Levels)

- Business name, logo, & information on the "Sponsors" page of our website and new mobile app
- Business name on our sponsor banner at the Portage High School softball fields
- Business name on our sponsor posters in our concession stand and restrooms
- Business name in Warrior Softball varsity home game programs including the Senior Night program*
- Recognition on our Facebook page thanking you for your sponsorship (upon sponsorship payment)

**Programs may not be created for all home games.*

➡ **Complete our Sponsorship Application Form online at www.portageyouthsoftball.org/be-a-sponsor.** ⬅

Thank you for your interest in collaborating with Portage Youth Softball as a valued sponsor. For questions, contact:

Jennifer Teela, Sponsorship Coordinator
teelajennifer@yahoo.com
(608) 617-9610

Andy Saloun, Treasurer
andrewsaloun@gmail.com
(608) 408-6848

Connie Wampler, President
wamplerc@portage.k12.wi.us
(608) 697-0719



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DRAFT - SOME OF OUR SPONSORSHIP BENEFITS (FROM THE 2019 SEASON) - DRAFT



2019 Platinum & Gold Sponsors on Our Website Homepage
(2020 Will Feature Gold & Silver Sponsors)



2019 Senior Night Program Cover



2019 Sponsor Banner on Varsity Dugout Facing Parking Lot (4' x 8')



2019 Sponsor Posters in Concession Stand & Restrooms (11" x 17")

If you would like examples of other benefits or need more information, please contact our Sponsorship Coordinator.

PYS is a member of GPYEF, Inc. which is a 501(c)3 non-profit organization. Donations and sponsorships are tax deductible. Proof of non-profit status is available upon the request of the Sponsorship Coordinator or Treasurer.

➡ Complete our Sponsorship Application Form online at www.portageyouthsoftball.org/be-a-sponsor. ⬅

Thank you for your interest in collaborating with Portage Youth Softball as a valued sponsor. For questions, contact:

Jennifer Teela, Sponsorship Coordinator teelajennifer@yahoo.com (608) 617-9610	Andy Saloun, Treasurer andrewsaloun@gmail.com (608) 408-6848	Connie Wampler, President wamplerc@portage.k12.wi.us (608) 697-0719
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