



PORTAGE YOUTH SOFTBALL

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Board of Directors Meeting

Sunday, January 31, 2021 - 7:00 PM

Kratz Funeral Home – 302 East Conant Street, Portage, WI 53901

MINUTES

Board Members Present: Connie Wampler, Chad Edwards (via phone), Mark Witt, Tara Seiler, Tim Kratz, Jennifer Teela, Jason Krockner, Haley Gilman, Matt Holtan

Board Members Absent: None

Others Present: Jacob Witt (via phone)

- 1) Call to Order
 - a) Meeting was called to order by President Wampler at 7:00 PM.
 - b) Roll called and attendance as shown above.
- 2) Discussion & Possible Action on Meeting Minutes from December 6, 2020 Board of Directors Meeting
 - a) Correction to section 7a: \$35 fee for DFI and \$275 non-profit filing fee
 - b) Motion to approve Meeting Minutes from December 6, 2020 Board of Directors Meeting as corrected
 - i) Motion: Mark Witt Second: Jason Krockner

Name:	Connie Wampler	Chad Edwards	Mark Witt	Tara Seiler	Tim Kratz	Jennifer Teela	Jason Krockner	Haley Gilman	Matt Holtan
Vote:	***	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
***President only votes in the event of a tie.				Result of Motion & Vote:			Motion Carried (8-0)		

- 3) Action taken since last official board meeting via email
 - a) No official action taken since last meeting.
- 4) Treasurer's Report – Mark Witt
 - a) 2020 Financial Review
 - i) New account is open at Community Bank of Portage. Stripe and PayPal are now switched to the new account so our old bank account will be closed this week.
 - ii) Currently \$6,914.60 in account
 - iii) PO Box is now open (PO Box 854, Portage, WI 53901)
- 5) Discussion & Possible Action on Appointing Coordinator Positions to New Board of Directors
 - a) Registrar – Tim Kratz
 - b) Sponsorship Coordinator – Jennifer Teela
 - c) Tournament Team Coordinator – Jason Krockner
 - d) Uniform & Apparel Coordinator – Matt Holtan
 - e) Facility Coordinator – Connie Wampler
 - f) Equipment Coordinator – Jason Krockner
 - g) Marketing Coordinator – Haley Gilman
 - h) Technology Coordinator – Jacob Witt (non-voting)



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- i) Umpire Coordinator – Jennifer Teela
- j) Volunteer Coordinator – Haley Gilman
- k) Concessions Coordinator – Sherill Booth (non-voting) and Tara Seiler
- l) At-Large Members – None
- 6) Update on Non-Profit Status – Mark Witt
 - a) Waiting for the State of Wisconsin and IRS to approve non-profit status. Filed on January 8, 2021. Must wait at least 30 days prior to contacting the IRS for status update.
 - b) Raffle License Information
 - i) Once we are approved by the State of WI and the IRS, we can move forward with pursuing a raffle license.
- 7) Discussion & Possible Action on 2021 Volunteer Requirements
 - a) Volunteer Application
 - b) Background Check
 - c) Coaching Clinics
 - i) Head coaches should attend a coaching clinic.
 - d) Concussion in Sports Online Course
 - i) Continue to require for all volunteers.
 - e) First Aid/CPR/AED Certification Course
 - i) Jen to update Board after contacting trainer.
 - (1) Jen found someone to host a First Aid/CPR/AED class. Cost will depend on the number of people attending. Roughly 10-15 people (head coaches/assistants) and should cost less than \$50 per person.
 - (2) Course will be offered after head coaches are picked.
 - (3) Discussion on AED at high school fields and use of Epi-Pens were also discussed.
- 8) Discussion & Possible Action on 2021 Registration – Tim Kratz
 - a) Player Registration Fees
 - i) Same registration fees as 2020 (\$30 for Rookies, \$100 for 10U, 12U, 14U, & 16/18U)
 - ii) Promo codes will be sent out to those receiving a credit for the 2020 season before registration opens. Roughly 30 people will receive a credit ranging from \$30-\$100 for an approximate total of \$1500 in credits.
 - (1) Jake has a list of who will receive credits.
 - (2) Invoices for League Advancement Fees and 16/18U player fees still need to be invoiced and/or added as Outstanding Charges to the registration form.
 - b) Registration Dates
 - i) Registration will open February 21, 2021 for all age levels following the Annual Meeting. 10U-14U will tentatively close on March 14th with a 2-week late registration period ending March 28th. Rookie & 16/18U will close at a later date.
 - c) Registration Forms/Agreements.



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- i) Proposed Liability Waiver and Refund Policy were reviewed.
- ii) Current Parent Code of Conduct and Player Code of Conduct were reviewed.
- iii) Motion to approve changes to Liability Waiver and Refund Policy.

(1) Motion: Chad Edwards

Second: Mark Witt

Name:	Connie Wampler	Chad Edwards	Mark Witt	Tara Seiler	Tim Kratz	Jennifer Teela	Jason Krockner	Haley Gilman	Matt Holtan
Vote:	***	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
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- 9) Update on Optional Preseason Practices & High School Open Gyms – Connie Wampler
 - a) Starting 2/14/2021 with schedule on website
 - b) Volunteer signup is live with COVID-19 precautions listed.
 - c) A form/waiver needs to be signed by PYS to use PCSD indoor facilities.
 - d) Each parent/player must sign a COVID waiver to be kept by PYS. Connie will check on that and get all forms to Jake so it can be done digitally.
- 10) Discussion & Possible Action on Summer Leagues
 - a) Divisions
 - i) 10U – will play in the COL-SAK League
 - ii) 12U – will play in the COL-SAK League
 - iii) 14U – will make a determination at a later date. Waiting for the South Central rules meeting to determine what teams are able to participate this summer in the Dane County areas. This will help guide our path for the 14U league.
 - (1) Reedsburg has ideas on creating a league that includes Dells, Reedsburg, Portage, Baraboo, and maybe DeForest & Waunakee. Connie is opposed to this as those are mostly conference/regional teams that the HS teams play for the next 4 years.
 - iv) 16/18U – will continue playing in the Capitol Area Fastpitch League (organized by Bob Tomlinson)
 - b) Options
 - i) COL-SAK
 - (1) Jason Krockner will be the new PYS contact.
 - ii) South Central Girls Softball League
 - (1) Will table 14U decision until we know more about Dane County restrictions and teams in the league.
 - iii) Capitol Area Fastpitch League
 - (1) 16/18U will play in the same league as in past years.
 - iv) Madison Area Fastpitch League (Wisconsin Sports Services)
 - (1) No teams will be enrolled in this league at this time.
- 11) Updates on 2021 Tournament Team Player Deposits – Jason Krockner



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- a) Jason/Tara to get listed of players that need to be invoiced to Jake. Players can't be invoiced until list is finalized.
 - b) Need to hold an additional tryout for 12U, 14U, & 16/18U on February 28, 2021 from 6:30 PM – 8:00 PM. Those that were already offered a spot do not need to attend.
 - c) Information will be published online.
- 12) Update on 2021 Portage Pride Tournament Registrations – Jason Krockner
- a) Registrations have not yet been submitted. Waiting on deposits to be received now that checking account is active.
- 13) Update on 2021 PYS Tournament
- a) Registration will open soon now that payment processing accounts are updated.
 - b) Several teams are interested in registering.
- 14) Discussion & Possible Action on PYS Organizational By-Laws
- a) Motion to approve PYS Organizational By-Laws as written.
 - i) Motion: Tara Seiler

Second: Jason Krockner

Name:	Connie Wampler	Chad Edwards	Mark Witt	Tara Seiler	Tim Kratz	Jennifer Teela	Jason Krockner	Haley Gilman	Matt Holtan
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- 15) Discussion & Possible Action on 2021 Sponsorship Program
- a) We will need to get approval to hang signs/banners on school district fields.
 - b) Cannot use the Warrior Head logo on any banners.
 - c) Table changes for now and discuss at next meeting.
- 16) Planning for the 2021 Annual Meeting
- a) 2/21/2021 at 3:00 PM
 - b) Meeting to be virtual only
 - i) Chad has a professional license for Zoom we can use.
 - ii) Board members will meet at John Muir at 2 PM
- 17) Discussion & Possible Action on Payment to Jacob Witt
- a) PYS paid Jake \$500 for 2020 season in January
 - b) Motion to pay Jacob Witt \$500 for the 2021 season
 - i) Motion: Chad Edwards

Second: Haley Gilman

Name:	Connie Wampler	Chad Edwards	Mark Witt	Tara Seiler	Tim Kratz	Jennifer Teela	Jason Krockner	Haley Gilman	Matt Holtan
Vote:	***	Yes	Abstain	Yes	Yes	Yes	Yes	Yes	Yes
***President only votes in the event of a tie.				Result of Motion & Vote:			Motion Carried (7-0)		

- 18) Additional Agenda Items
- a) Jason mentioned having a 16/18U player that works during the week but would like to play Portage Pride. Per PYS By-Laws, player must play in the recreational league in order to play on a Pride team.



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- b) Mark mentioned getting Badger Sporting Goods our new Federal Tax ID # and get Jason approved to make purchases.

19) Public Input

- a) No other public input was provided.

20) Next Meeting

- a) Sunday, February 21, 2021 at 2:00 PM at John Muir Elementary School Cafeteria

21) Meeting Adjourned

- a) Motion to adjourn the Board of Directors Meeting at 8:35 PM

- i) Motion: Mark Witt

Second: Tara Seiler

Name:	Connie Wampler	Chad Edwards	Mark Witt	Tara Seiler	Tim Kratz	Jennifer Teela	Jason Krocker	Haley Gilman	Matt Holtan
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