



# PORTAGE YOUTH SOFTBALL

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Board of Directors Meeting

Monday, July 6, 2020 - 7:30 PM

Portage High School Softball Concession Stand Pavilion – Portage, WI 53901

### MINUTES

**Board Members Present:** Connie Wampler, Andy Saloun, Tara Seiler, Tim Kratz, Jennifer Teela, Jason Krocker, Joe Woodhouse, Haley Gilman

**Board Members Absent:** Chad Edwards

**Others Present:** None

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- 1) Call to Order
    - a) Meeting was called to order by President Wampler at 7:35 PM.
    - b) Roll called and attendance as shown above.
  - 2) Discussion & Possible Action on Meeting Minutes from June 15, 2020 Board of Directors Meeting
    - a) Motion to approve Meeting Minutes from June 15, 2020 Board of Directors Meeting
      - i) Motion: Jason Krocker                      Second: Connie Wampler                      Vote: 6-0
  - 3) Action taken since last official board meeting via email
    - a) No additional action taken since last Board of Directors meeting other than listed on the agenda.
      - i) Cleared to use school fields starting July 1, 2020.
      - ii) Additional PCSD COVID waiver needed for all players/coaches/parent helpers. Each coach is responsible for collecting signed waivers and turning in to Connie to deliver to school.
      - iii) League t-shirts are here and being distributed
  - 4) Treasurer's Report
    - a) \$15,544.92 as of the end of June
    - b) \$57.91 in PayPal
  - 5) Discussion & Possible Action on Portage tournament
    - a) Motion to have the Portage tournament.
      - i) Motion: Andy Saloun                      Second: Tim Kratz                      Vote: 5-1
    - b) Teams: 12U Team? 14U Team? – Long waiting list for both age groups. Do we want to add an additional weekend? Use city field to get in additional games?
      - i) No Portage 12U Team due to not enough interest.
      - ii) We have enough interest for a Portage 14U Team.
      - iii) We will run a one weekend tournament like advertised and will play games on the JV and Varsity fields. We may use freshman field as a warm up field for the tournament.
    - c) Will have use of bathrooms with restrictions. Do we need porta potties? Hand sanitizing stations?
      - i) Signs will be posted on bathrooms limiting to one person. Haley will order some hand sanitizing stations to put throughout the complex.



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- ii) Spread out porta potties (1 porta potty per two teams). Also put a few in the outfield areas for spectators. Jennifer will talk to Country Plumber to see about renting/donating porta potties.
- d) Concessions? If yes, will we accept cash or card only. Food truck? Waive No Carry-In Policy? Where will people sit to eat if we don't want them congregating in groups? Do we need more tables from the city?
  - i) We will open the concession stand with a limited menu. Rod and Sheryl will help out with concessions. Connie will contact Rod and Sheryl.
  - ii) Menu: Hot dog in bun, pre-wrapped in tinfoil with ketchup/mustard packets included, candy, chips, water/gatorade, order condiment packets
  - iii) One window will be for ordering/paying. Pickup food at second window. We will need to rope off section and have tape on floor to mark 6ft.
  - iv) Picnic tables will be removed from the pavilion and dispersed to team areas. Need to talk to the city to see if we could borrow a few more.
- e) Make PCSD COVID waiver digital (will need to be modified for the tournament) so coaches and players can fill out prior to arriving at tournament
  - i) Everyone agreed to make it digital.
  - ii) 3 Coaches from each team will have to wear a wristband to signify they have turned in waivers and have the right to be in the secured area.
    - (1) Need to order wristbands
- f) Scheduling- can we do it so teams don't have to sit around and wait at the fields? If can't, do we designate areas for teams to "hang out"?
  - i) Keep schedule the same. Only the teams and their respective spectators can be on the fields at one time. The other teams need to hang out in their designated areas. Possible areas with trees: near the high school, John Muir, by baseball field. Will need to come up with set areas so we can let teams know before arrival to avoid congregating upon arrival.
  - ii) Suggested maybe someone could announce over the loud speaker when the next teams can come to the field. This would allow us to drag, get fields ready, and sanitize dugouts without coming in contact with other teams.
- g) Workers
  - i) Rod and Sheryl will work concessions
  - ii) 16/18 - Connie will ask the girls to work.
  - iii) 14u parents need to work and their Adams tournament entry fee will be paid. If they choose not to work, they need to pay their portion of the entry fee.
  - iv) Must wear mask in concessions
- h) Medals for top 2 teams in each age bracket + sportsmanship medals each game
  - i) Jason will order medals and different sportsmanship medals
- i) Dugouts- one person needs to spray down dugouts in between games.



- Page 3 of 4



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- a) Tournament T-Shirts – Connie will talk to Mike about design and turn around time.
  - i) Change to 2<sup>nd</sup> Annual, change the year, change color of shirt. Send design to Jake so he can send out a pre-order form.

14) Public Input

- a) No public input was given.

15) Next Meeting

- a) Next meeting was not scheduled.

16) Meeting Adjourned

- a) Motion to adjourn the Board of Directors Meeting at 9:00 PM.

- i) Motion: Andy Saloun

Second: Tim Kratz

Vote: 6-0