



PORTAGE YOUTH SOFTBALL

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Board of Directors Meeting

Sunday, January 31, 2021 - 7:00 PM

Kratz Funeral Home – 302 East Conant Street, Portage, WI 53901

AGENDA

Board Members: Connie Wampler, President and Facility Coordinator; Chad Edwards, Vice President; Andy Saloun, Treasurer; Tara Seiler, Secretary; Tim Kratz, Registrar and Uniform & Apparel Coordinator; Jennifer Teela, Sponsorship Coordinator; Jason Krockner, Tournament Team Coordinator; Haley Gilman, Marketing Coordinator; Matlin Holtan, At-Large Member

- 1) Call to Order
 - a) Roll Call
- 2) Discussion & Possible Action on Meeting Minutes from December 6, 2020 Board of Directors Meeting
- 3) Action taken since last official board meeting via email
 - i) No official action taken since last meeting.
- 4) Treasurer's Report – Mark Witt
 - a) 2020 Financial Review
 - b) Account Balances
- 5) Discussion & Possible Action on Appointing Coordinator Positions to New Board of Directors
 - a) Positions Available to Appoint:
 - i) Registrar
 - ii) Sponsorship Coordinator
 - iii) Tournament Team Coordinator
 - iv) Tournament Coordinator
 - v) Uniform & Apparel Coordinator
 - vi) Facility Coordinator
 - vii) Equipment Coordinator
 - viii) Marketing Coordinator
 - ix) Technology Coordinator
 - x) Umpire Coordinator
 - xi) Volunteer Coordinator
 - xii) Concessions Coordinator
 - xiii) At-Large Member
 - b) Not all Coordinator positions must be appointed. Positions can also be appointed to those not on the Board of Directors (non-voting position).
- 6) Update on Non-Profit Status – Mark Witt
 - a) Waiting for State of Wisconsin and IRS to approve non-profit status
 - b) Raffle License Information



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- 7) Discussion & Possible Action on 2021 Volunteer Requirements
 - a) Volunteer Application
 - b) Background Check
 - c) Coaching Clinics
 - d) Concussion in Sports Online Course
 - e) Alternative online courses through NFHS Learn and other providers
 - f) First Aid/CPR/AED Certification Course
 - i) Jen to update Board after contacting trainer
- 8) Discussion & Possible Action on 2021 Registration – Tim Kratz
 - a) Player Registration Fees
 - b) Registration Dates
 - c) Registration Forms/Agreements
 - i) Liability Waiver (proposed changes included – added mention of communicable diseases)
 - ii) Refund Policy (proposed changes included – added mention of credit card processing fees)
 - iii) Parent Code of Conduct (current version included)
 - iv) Player Code of Conduct (current version included)
- 9) Update on Optional Preseason Practices & High School Open Gyms – Connie Wampler
 - a) Starting 2/14/2021
 - b) Schedule available on website
 - c) Volunteer signup is live with COVID-19 Precautions listed
- 10) Discussion & Possible Action on Summer Leagues
 - a) Divisions
 - i) 10U
 - ii) 12U
 - iii) 14U
 - (1) Reedsburg has ideas of creating a league that includes Dells, Reedsburg, Portage, Baraboo and maybe DeForest and Waunakee (all conference teams which Connie would be against since that is who HS plays for the next 4 years)
 - iv) 16/18U
 - b) Options
 - i) COL-SAK (new contact needed for 2021)
 - ii) South Central Girls Softball League
 - iii) Madison Area Fastpitch League
 - iv) Other options
- 11) Update on 2021 Tournament Team Player Deposits – Jason Krocker
 - a) Invoices ready to be sent after list of players finalized
- 12) Update on 2021 Portage Pride Tournament Registrations – Jason Krocker
- 13) Update on 2021 PYS Tournament



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- a) Registration waiting to open until payment processing accounts are updated for new non-profit status
- b) Several teams are interested and waiting to register
- 14) Discussion & Possible Action on PYS Organizational By-Laws
 - a) Updated draft included
 - b) Comments from last meeting incorporated into changes
 - c) Additional changes include: grammatical errors, election tie-breaker procedures, amendment restrictions to protect voting rights
- 15) Discussion & Possible Action on 2021 Sponsorship Program
 - a) 2020 Sponsorship Program included
 - b) Potential discounts to returning sponsors due to COVID-19
 - c) Potential changes
 - i) Reference new Portage Youth Baseball Sponsorship Program
- 16) Planning for 2021 Annual Meeting
 - a) 2/21/2021 at 3:00 PM
 - b) Attendance Options (In-person and virtual vs. virtual only)
 - c) Required topics to discuss
- 17) Discussion & Possible Action on Payment to Jacob Witt
- 18) Additional Agenda Items
- 19) Public Input
- 20) Next Meeting
- 21) Meeting Adjourned